**SOUTHERN CALIFORNIA WETLANDS RECOVERY PROJECT**

**WORK PLAN PROPOSAL**

**2018**

**APPLICATION INSTRUCTIONS FOR GOAL 2 (NON-TIDAL WETLANDS)**

**PROPOSAL FORMAT AND APPLICATION**

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Each proposal should include:

* Application (this Word document)
  + Proposal Summary
  + Proposal Narrative
* Project Evaluation Criteria for Goal 2
* Project maps and photos. Do not embed picturesinto the project proposal; project photos and map should be attached as separate electronic files.

Complete proposal package should be emailed to Evyan Sloane at Evyan.Sloane@scc.ca.gov.

**PROPOSAL SUMMARY**

1. **Project Name:**

2. **Project summary** (1-2 sentences -- specify key action(s) to be undertaken)**:**

3. **Location:** County:

Watershed:

State Senate District (#):

State Assembly District (#):

U.S. Congressional District (#):

Latitude:

Longitude:

(Decimal degrees)

5. **Acreage:** Total acreage of project area:\_\_\_\_\_\_\_\_\_

Acres of existing (pre-project) wetland habitat:\_\_\_\_\_\_\_\_\_

Acres of post-project wetland habitat:\_\_\_\_\_\_\_\_\_

Feet of stream corridor (if applicable):\_\_\_\_\_\_\_\_\_\_\_\_

6. **Budget Summary:** Total project cost: $ \_

Funding secured to date:$ \_

Funding requests under review: $ \_\_\_\_\_\_\_\_\_\_\_\_\_ Funding gap: $ \_

**7. Contact Information:**

Name:

Title/Position:

Organization:

Address:

Telephone:

Email:

Website (if available):

**PROPOSAL NARRATIVE**

Please use the following outline as a guide in preparing the project narrative for your application. To help you determine the level of detail desired, recommended lengths for each section are indicated in parentheses.

1. **Site Description (1-3 paragraphs)**

* Describe the project area.
* Describe current site ownership and management.
* Identify the primary vegetation communities found at the project site within the following habitat types (if present): wetland/upland transition zone, vegetated marsh, unvegetated flat, subtidal habitats, and non-tidal wetlands.
* Identify stressors such as invasive species.
* Identify any federally or state-listed species (endangered, threatened, species of special concern) known to use or potentially use the site.
* Describe historical habitats found at the site.
* Describe past and present uses of the site.
* For acquisitions: Identify the property owner(s). Property owner must be a willing seller. Describe property owner’s support of the project. Specify if an appraisal for the property has been completed.
* For acquisitions: List intended uses of the property after acquisition, including conservation easement or other method for restricting use.

**2. Project Description (1-2 pages)**

* Describe how the project will help achieve the Goals and Objectives of the *Regional Strategy 2018.*
* Describe the need for the project. Be concise and specific. What, specifically, has occurred at this project site that will require the actions you are proposing in your project?
* Summarize the specific action(s) and tasks to be undertaken. What actions are you proposing that will address the project need that you identified?
* How do your actions preserve or restore physical and ecological processes?
* Outline the specific environmental goals for the project, including measures of success.
* Describe public access or education components, if any, of the project.
* See the WRP Guiding Principles on page 10 of the *Regional Strategy 2018* for additional project selection criteria. Be sure that the project has addressed these Guiding Principles.

**Table 1.** Use the table to describe the major project elements or tasks to be completed. Add rows if needed.

|  |  |  |  |
| --- | --- | --- | --- |
| **Task #** | **Task name** | **Description** | **Completion date** |
| 1 |  |  |  |
| 2 |  |  |  |
| 3 |  |  |  |
| 4 |  |  |  |
| 5 |  |  |  |

**3. Project History and Development (1-2 paragraphs)**

* What alternatives were considered and why was the proposed project selected? What ecological trade-offs where considered?
* How was climate change considered in the project design?
* Has this project been specifically identified in a previous planning document?
* Explain the status of CEQA review for the project. Has CEQA review been completed? If no, be sure to include completion of CEQA in project tasks and budget.
* Explain the permitting status of the project.
* Describe the timing or urgency of the project.

**4. Coordination and Partners (1 paragraph)**

* Describe on-going and anticipated coordination and partnership with affected agencies, landowners, and other interested parties.

**5. Long-term Management (1 paragraph)**

* Explain how restoration/enhancement will be maintained in the long-term, including how the project was designed to minimize long-term management needs and how activities will be funded.

**6. Monitoring (1 paragraph)**

* Describe the monitoring program for the project. Include monitoring metrics, success criteria, reference conditions, monitoring frequency, and reporting plan. If project achieves a specific objective of the *Regional Strategy 2018*,make sure to include all of the tracking measures listed in the report for that objective.
* Describe how adaptive management will be used to address issues that arise.

**7. Applicant’s Applicable Experience (1 paragraph)**

* Describe similar projects that have been successfully completed by the applicant and subcontractors (if any).

**8. Budget Information**

* For the tasks outlined in Table 1 above, provide the total cost for each task, the funding request, and any matching funds in the budget table below.

**Table 2**. Use the table to provide budgets for the major project elements or tasks to be completed. Add rows and columns if needed.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Task #** | **Task Name** | **Total Cost** | **Funding Request** | **Matching Funds** |
| 1 |  | **$ 0** |  |  |
| 2 |  | **$ 0** |  |  |
| 3 |  | **$ 0** |  |  |
| 4 |  | **$ 0** |  |  |
| 5 |  | **$ 0** |  |  |
| 6 |  | **$ 0** |  |  |
| **GRAND TOTAL** | | **$ 0** |  |  |

* Provide a budget narrative. Describe large task budget items in sufficient detail for someone evaluating the proposal to understand how you derived the budget numbers, including key assumptions. Explain sources of matching funds.

**9. Project Maps & Photos**

1) A regional map indicating the project area.

2) A map of the project site.

3) 1-3 photos of the project site condition (sent as separate files).